

Arapahoe HS Band Booster Committee Meeting Minutes

Tuesday, August 6, 2013

7:00 p.m. – 9 p.m.

Attendees:

Committee Members: Janice Skiles, Julie Glotzbach, Wes Skiles, Shannon Mason, Laura Case, Lorene Noble, Julie Major-Frunz

ABB Members: Lara Kroha, Helen Wharry, Jeff Bridges, Kellie Bridges, Scott Morris, Leesa Whitehead, Anne Trifiletti, Barbara Beckman, Melony Woosley, Joe Heuy, Manuel Martinez, Cynthia Martinez, Jay Peaslee, Doug Millhollin, Bernessa Howell-Decker,

Students: Amanda Bridges, Monica Mason, Mikaela Nobel, Cheyenne Cooper, Morgan Miller, Emily Case

Staff: Shawn Funk

Call to Order: Call to Order at 07:02p.m.

Approval of Minutes: June Committee Meeting Minutes approved.

Reports:

Director: Shawn Funk

- Shared great two days of band camp, a lot coming up soon.
- Shared start of school August 19.
- Stadium rehearsals on 8/21 and 9/11 and we will need trucks.
- Middle School Night is 9/6 – discussed the need to start planning
- Shared only four home football games.
- All dates for rehearsal, games, and competitions on the calendar

Programs: Lorene Noble

- Community Service:
 - Shawn shared Gretchen emailed him with two possible groups to use for community service, no other info at this time.
- ABB Invitation: Helen Wharry
 - Shared that we have 14 bands signed up, we have volunteer leads in all sections, and judges have been assigned.
 - The question was asked if we want to continue with the Martin Walworth award. After the discussion, it was decided to table this decision until the 9/4 ABB meeting.
 - Shared that there will be a section leader meeting set up near the end of August.
 - The question was asked if we ever had a budget per individual area and it appeared that we never really had a budget per individual area for expenses.
- Uniforms: Ann Trifiletti
 - Shared fittings are tomorrow for guard and next Monday and Tuesday for band
 - Shared most of the orders are in and that volunteers are setup for next week.
 - Discussed that we have some gold adult volunteer shirts but that we should probably order about 40 more. It was discussed that this order will be ordered but at a lower priority due to extra white band shirts needed for middle school night.

Fundraising: Laura Case

- Aramark:
 - Shared that there are a couple sessions still open, and will ask section parents see if they can follow up with parents to help fill the spots.
- Restaurant Night
 - Shawarma restaurant on August 14.
- Casino Night
 - Shared that we are still tracking down details.
- Canvas and Cocktails (possible fundraiser)
 - Shared that we are still tracking down details.
- Car Wash
 - August, 10, signup genius is available and discussed what sections are at what locations. The pledge meetings are still happening 8/9, and sponsored by various parents.
- Coupon Books
 - Shared that we did have the opportunity to sell books back to the company, and that we made approx. \$3000.00.
 - Shared that we did not get all books back from last year, budgeted approx. \$4000.00, and that we have about 25 books outstanding.
 - Discussed trying to sell at the Littleton Showcase (date TBD).
- Golf Tournament Fundraiser (possible fundraiser)
 - Shared that this is next week but doubt we can get enough volunteers to make this happen. No interest at this time.
- Aramark Update:
 - Shared that there was a problem at the last game and that a Dept of Public Health representative approached one of our volunteers and asked about Serve Safe Certification, which we were not aware of as a group. At this time we are not sure of the outcome due to this certification. Contact has been made with Aramark but they are not responding to phone calls. A parent did share that Serve Safe is not a requirement. The decision was made to tell future volunteers of this issue. Wes to follow up on this one.

Chaperones: Julie Major-Frunz

- Shared that we are still getting signups up on SignUp Genius, and still working on the Western Welcome Week parade, and only need one truck for parade.
- Provided overview of how many chaperones we need, and what a chaperone does during that event.

Guard: Shannon Mason

- Shared dates for painting/building still TBD still but probably Saturday after WW parade
- Shared that we need volunteers to push pit and props,
- Shared that Leesa Whitehead is Parade of Lights chair

Secretary: Janice Skiles

- Shared that for Hospitality all band snacks covered, and working on the back to school picnic
- Communication: Barb B is still doing Friday update

Treasurer: Julie Glotzbach

- Provided Profit and Loss statement.
- Shared that we collected \$58,000 in trip fees and set it aside, \$29,000 still due for trip payments.
- Shared that we closed 4 accounts with approx. \$2000.00 in those accounts - still deciding how funds will be spent,
- Shared that we have a positive balance in checking account after payroll and that we closed books for fiscal year.
- Shared that Winter Guard balance of \$6464.00 will roll over from last year, and \$670.00 for Winter Percussion will roll over from last year.

- Shared that we received a \$1000.00 donation from Excel Energy from band alumni, and putting hours for next year to AHS band programs, and we received \$500.00 from another employer contribution.
- Shared X Factor fundraiser was \$550.00.
- Shared that we will write off \$1975.00 in old debt.

Julie Glotzbach moved to write off \$1975.66 of old debt (and unpaid fees) that go back over last four years, Julie Major-Frunz seconded the motion. All in favor, no one opposed.

- Shared that we are still tracking funds for concert students that have not paid last year but are enrolling again this year in concert.
- Shared that there was an outstanding fee of \$1045.00 for Winter Guard.
- Shared that there was an older share account that will go to scholarship funds and that we gave \$1600.00 in scholarships this year.
- Shawn shared that an alumni supporter passed away and the family asked that all “in memory” gifts be given to ABB.
- Discussed how we are handling sibling fees. The current discussion was second sibling was half off.

Julie Glotzbach moved to give a 20% discount off for Concert, Jazz, Marching, and Guard to families that have more than one student involved in program, Cynthia Martinez seconded the motion. There was a question asked if other programs have multifamily discounts. We are said that this affects three families. All in favor, no one opposed.

- Discussed what is in the storage unit and the budget line (\$1500.00/year). It was shared that it holds hospitality, Parade of Lights gear, and older uniforms. We discussed putting together a proposal to have a shed and no longer rent the storage unit we currently use.

We tabled the discussion and will review at September meeting.

- Discussed the question about harnesses - Shawn shared that if instruments are donated, and they become school property, the district “may give” permission to sell but Shawn could sell and money would go into Shawn’s school account.

New Business:

- Events
 - Taste of Colorado, fundraiser for Winter Guard, no news at this time.
 - Homecoming, Pep Band at bon fire,
 - 50th Anniversary, the band/guard is probably involved throughout the year, but one main event is same as Legacy Invitational.
- Structure of ABB Programs: Wes Skiles
 - By Laws are clear that ABB covers all programs; the discussion centered on that WP/Guard is fully represented under ABB, and uses the same Tax ID number.

The question was asked if we fully incorporate all auxiliary programs under ABB, including approved budgets with winter programs. This would also affect sale of used equipment for auxiliary programs.

Jeff Bridges volunteered to check around for lawyers that do 501C3 law and to do pro bono.

- Discussed that we table it until the September meeting, all in favor to continue this conversation.

Adjourned Meeting at 9:00 p.m.